User Date: 4/12/2016

DETAILED TRIAL BALANCE BY PERIOD FOR 2015

The Town of Collingwood
General Ledger

User ID: drowbotham
Record No. 1

Ranges: From: To:
Date: 1/1/2015 12/31/2015
Account: 01-100-1200-67700 01-100-1200-67700

Subtotal By: Month
Sorted By: Account Number

Include: Posting, Zero Balance/No Trx
Print Currency In: Functional (Z-C$)

Account: 01-100-1200-67700 **Description:** Travel & Business Expense **Beginning Balance:** $ 0.00

Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Debit	Credit
1/21/2015	150,218	GLTRX00026508	Expense Reimbursement			$ 37.52	
Entries:	1						
					Net Change / Ending Balance		
January Subtotals:					$ 37.52 / $ 37.52	$ 37.52	$ 0.00
2/20/2015	152,529	PMTRX00005362	Purchases	PC JAN 5-FEB 20/15	Town Treasurer	$ 60.48	
2/20/2015	152,529	PMTRX00005362	Purchases	PC JAN 5-FEB 20/15	Town Treasurer	$ 10.08	
Entries:	2						
					Net Change / Ending Balance		
February Subtotals:					$ 70.56 / $ 108.08	$ 70.56	$ 0.00
3/18/2015	154,134	GLQJE00004162	Expense Reimbursement			$ 45.81	
Entries:	1						
					Net Change / Ending Balance		
March Subtotals:					$ 45.81 / $ 153.89	$ 45.81	$ 0.00
4/1/2015	154,135	GLQJE00004162	Expense Reimbursement			$ 315.88	
4/20/2015	157,109	PMTRX00005540	Purchases	S. ALMAS/15 APR	Mastercard National Bank of Canada	$ 142.81	
4/29/2015	155,563	GLQJE00004174	Expense Reimbursement			$ 177.01	
4/29/2015	155,563	GLQJE00004174	Expense Reimbursement			$ 145.89	
4/29/2015	155,563	GLQJE00004174	Expense Reimbursement			$ 313.11	
Entries:	5						
					Net Change / Ending Balance		
April Subtotals:					$ 1,094.70 / $ 1,248.59	$ 1,094.70	$ 0.00
5/13/2015	156,196	GLQJE00004177	Expense Reimbursement Gowan			$ 72.94	
5/13/2015	156,196	GLQJE00004177	Expense Reimbursement			$ 172.63	
5/13/2015	156,196	GLQJE00004177	Expense Reimbursement			$ 62.30	
5/15/2015	156,820	PMTRX00005527	Purchases	2015 MAY 31/DINNER	Collingwood Gen & Marine Hosp	$ 150.00	
Entries:	4						
					Net Change / Ending Balance		
May Subtotals:					$ 457.87 / $ 1,706.46	$ 457.87	$ 0.00
6/10/2015	157,665	GLQJE00004196	Expense Reimbursement			$ 25.52	
6/10/2015	157,665	GLQJE00004196	Expense Reimbursement			$ 169.23	
6/10/2015	157,665	GLQJE00004196	Expense Reimbursement Sloan			$ 45.81	
Entries:	3						
					Net Change / Ending Balance		
June Subtotals:					$ 240.56 / $ 1,947.02	$ 240.56	$ 0.00
7/8/2015	159,356	GLQJE00004260	Expense Reimbursement Sloan			$ 199.21	
7/8/2015	159,356	GLQJE00004260	Expense Reimbursement			$ 142.64	
7/8/2015	159,356	GLQJE00004260	Expense Reimbursement			$ 83.52	
7/22/2015	160,027	GLTRX00028488	Expense Reimbursement			$ 168.99	
Entries:	4						
					Net Change / Ending Balance		
July Subtotals:					$ 594.36 / $ 2,541.38	$ 594.36	$ 0.00
8/5/2015	161,221	GLQJE00004331	Expense Reimbursement Dahl			$ 227.83	
8/5/2015	161,221	GLQJE00004331	Expense Reimbursement Dahl			$ 148.88	
8/20/2015	164,190	PMTRX00005779	Purchases	S. ALMAS/15 AUG	Mastercard National Bank of Canada	$ 448.91	
8/20/2015	164,190	PMTRX00005779	Purchases	S. ALMAS/15 AUG	Mastercard National Bank of Canada	$ 13.24	
8/20/2015	164,190	PMTRX00005779	Purchases	S. ALMAS/15 AUG	Mastercard National Bank of Canada	$ 1,345.64	
8/20/2015	164,190	PMTRX00005779	Purchases	S. ALMAS/15 AUG	Mastercard National Bank of Canada		$ 80.80
8/20/2015	164,190	PMTRX00005779	Purchases	S. ALMAS/15 AUG	Mastercard National Bank of Canada	$ 32.79	
Entries:	7						
					Net Change / Ending Balance		
August Subtotals:					$ 2,136.49 / $ 4,677.87	$ 2,217.29	$ 80.80
9/20/2015	165,416	PMTRX00005827	Purchases	S. ALMAS/15 SEPT	Mastercard National Bank of Canada	$ 80.80	
9/30/2015	164,673	GLTRX00029417	Expense Reimbursement Leggult			$ 652.33	

9/30/2015	164,673	GLTRX00029417	Expense Reimbursement	
9/30/2015	164,947	GLQJE00004442	Expense Reimbursement	$ 34.29
9/30/2015	164,947	GLQJE00004442	Expense Reimbursement	$ 149.58
Entries:	5			$ 67.20

September Subtotals:	Net Change	Ending Balance		
	$ 984.20	$ 5,662.07	$ 984.20	$ 0.00

10/20/2015	167,564	PMTRX00005879	Purchases	M.LEONARD/15 OCT Mastercard National Bank of Canada $ 46.57
10/20/2015	167,564	PMTRX00005879	Purchases	M.LEONARD/15 OCT Mastercard National Bank of Canada $ 6.74
10/20/2015	167,564	PMTRX00005879	Purchases	M.LEONARD/15 OCT Mastercard National Bank of Canada $ 57.61
10/20/2015	167,564	PMTRX00005879	Purchases	M.LEONARD/15 OCT Mastercard National Bank of Canada $ 5.00
10/27/2015	166,555	PMTRX00005854	Purchases	PC OCT 2-OCT 27/15 Town Treasurer $ 62.07
10/27/2015	166,555	PMTRX00005854	Purchases Business luncheon Hosp	PC OCT 2-OCT 27/15 Town Treasurer $ 15.00
10/28/2015	165,897	GLQJE00004493	Expense Reimbursement Sloan	$ 305.39
Entries:	7			

October Subtotals:	Net Change	Ending Balance		
	$ 498.38	$ 6,160.45	$ 498.38	$ 0.00

11/22/2015	169,692	PMTRX00005948	Purchases	S.ALMAS/15 NOV Mastercard National Bank of Canada $ 222.85
11/25/2015	167,750	GLQJE00004551	Expense Reimbursement	$ 167.95
11/25/2015	167,750	GLQJE00004551	Expense Reimbursement Dahl	$ 222.88
Entries:	3			

November Subtotals:	Net Change	Ending Balance		
	$ 613.68	$ 6,774.13	$ 613.68	$ 0.00

12/3/2015	168,700	PMTRX00005913	Purchases Rowbotham	PC OCT 30-DEC 3/15 Town Treasurer $ 22.30
12/18/2015	170,197	PMTRX00005966	Purchases Rowbotham	PC DEC9-18/15 Town Treasurer $ 24.77
12/31/2015	170,415	GLTRX00030440	Expense Reimbursement	$ 238.73
Entries:	3			

December Subtotals:	Net Change	Ending Balance		
	$ 285.80	$ 7,059.93	$ 285.80	$ 0.00

Account: 01-100-1200-67700

Totals:	$ 7,059.93	$ 7,059.93	$ 7,140.73	$ 80.80

Grand Totals:	Accounts	Beginning Balance	Net Change	Ending Balance	Debit	Credit
	1	$ 0.00	$ 7,059.93	$ 7,059.93	$ 7,140.73	$ 80.80

Record No. 2

TOWN OF COLLINGWOOD-EXPENSE REPORT

Name: John Brown

Department: CAO/Administration

Purpose of Expense: Business meeting expenses

Date From:

Date:	G/L Account Number	Expense Description	Amount Before Tax	HST	Tip	Total	Office use Only 01-000-0001-13700	01-000-0001-13750	Net Cost
						0.00	0.00	0.00	0.00
Jan 6 2015	01-100-1200-67700	Business lunch w/Councillor Lloyd	30.98	4.02	6.00	41.00	1.55	1.93	37.52
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
			30.98	4.02	6.00	41.00	1.55	1.93	37.52
		Less Advance:							
		Balance (to) from corp.				41.00			

Certified Correct by Employee/Member of Council: John Brown

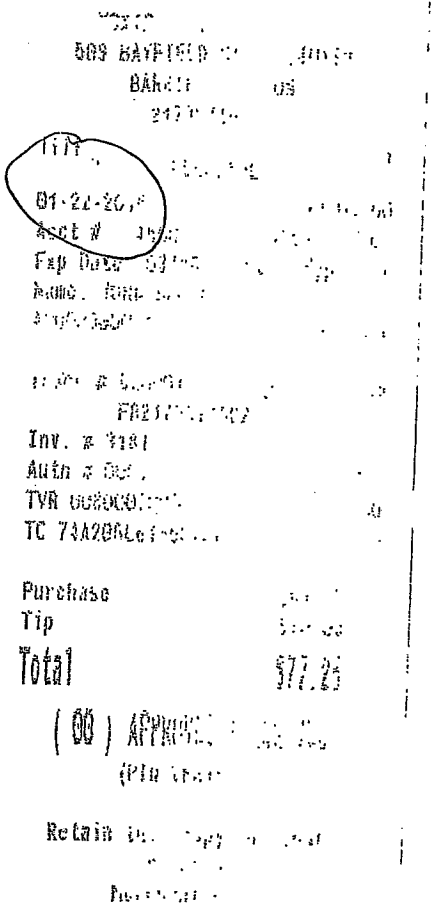
Approved by Authorized Official: Sandra Cooper

EXPENSES ARE CERTIFIED AS BEING IN ACCORDANCE TO TOWN POLICIES AND INCURRED IN THE CONDUCT OF TOWN BUSINESS

RECEIVED
JAN 15 2015

2015

R.3



Purchase
Tip
Total 77.25

(00) APPROVE

Retain

PETTY CASH VOUCHER
DÉBOURSEMENTS

No.

Date Feb 10/15

Amount
Somme 77.25

Tax
Taxe 5.44 RBT

For
Pour 10.08 zero
7.73 tax
77.25
meeting John Brown RBMA
Representatives

Charge
Débitez 01 100 1200 67700.

Cash given by
Somme versée par

To
À SIGNATURE

Blueline A1603B

Made in Canada
Fabriqué au Canada

COPY

Record No. 3

Record No. 4

TOWN OF COLLINGWOOD-EXPENSE REPORT

Name: John Brown **Department:** CAO/Administration

Purpose of Expense: Business meeting expenses

Date From:

Office use Only

Date:	G/L Account Number	Expense Description	Amount Before Tax	HST	Tip	Total	01-000-0001-13700	01-000-0001-13750	Net Cost
						0.00	0.00	0.00	0.00
Feb 20. /15	01-100-1200-67700	Bus. Lunch w/ Chair Collus PowerStream	49.15	6.39	8.33	63.87	2.46	3.07	58.35
Feb 23. /15	01-100-1200-67700	Bus. Lunch w/BMA consultant	53.91	7.00	9.14	70.05	2.69	3.36	64.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
			103.06	13.39	17.47	133.92	5.15	6.43	122.34
		Less Advance:							
		Balance (to) from corp.				133.92			

Certified Correct by Employee/Member of Council:

Approved by Authorized Official:

EXPENSES ARE CERTIFIED AS BEING IN ACCORDANCE TO TOWN POLICIES AND INCURRED IN THE CONDUCT OF TOWN BUSINESS

220
193.54 +
122.34 +
315.88

Record No. 5

TOWN OF COLLINGWOOD

RECEIVED
MAR 17 2015

OK to Pay

MILEAGE CLAIM

Name: John Brown

Department: CAO/Administration

FOR OFFICE USE ONLY

Date	G/L Account Number	Description	KM	TOTAL	01 000 0001 13700	01 000 0001 13750	
				0.54			
Feb. 20/15	01-100-1200-67700	Collingwood-Toronto-Hamilton return	398.00	214.92	9.51	11.87	193.54
TOTALS			398.00	214.92	9.51	11.87	193.54

Date: _____

Certified Correct by Employee / Member of Council:

John Brown

Signature

Approved by Authorized Official / Supervisor:

Sandra Cooper

Signature

EXPENSES ARE CERTIFIED AS BEING IN ACCORDANCE TO TOWN POLICIES AND INCURRED IN THE CONDUCT OF TOWN BUSINESS

Record No. 6

TOWN OF COLLINGWOOD

MILEAGE CLAIM

RECEIVED
APR 10 2015

Name: John Brown

Department: CAO/Administration

FOR OFFICE USE ONLY

Date	G/L Account Number	Description	KM	TOTAL	01 000 0001 13700	01 000 0001 13750	
				0.54			
Feb 13/15	01-100-1200-67700	travel round trip (C'wood to Waterloo)	300.00	162.00	7.17	8.95	145.89
Mar 23/15	01-100-1200-67700	travel round trip (Clearview office)	32.00	17.28	0.76	0.95	15.56
Jan 29/15	01-100-1200-67700	travel round trip (Clearview office)	32.00	17.28	0.76	0.95	15.56
TOTALS			364.00	196.56	8.70	10.85	177.01

Date: MARCH 31, 2015

Certified Correct by Employee / Member of Council:

Signature

Approved by Authorized Official / Supervisor:

Signature

EXPENSES ARE CERTIFIED AS BEING IN ACCORDANCE TO TOWN POLICIES AND INCURRED IN THE CONDUCT OF TOWN BUSINESS

COLLINGWOOD

TOWN OF COLLINGWOOD

RECEIVED
APR 14 2015

Record No.7

MILEAGE CLAIM

Name: John Brown

Department: CAO/Administration

FOR OFFICE USE ONLY

Date	G/L Account Number	Description	KM	TOTAL	01 000 0001 13700	01 000 0001 13750	
				0.54			
04/02/15	01-100-1200-67700	travel round trip (C'wood to Toronto)	300.00	162.00	7.17	8.95	145.89
TOTALS			300.00	162.00	7.17	8.95	145.89

Date: _____

Certified Correct by Employee / Member of Council:

John Brown

Signature

Approved by Authorized Official / Supervisor:

Sandra Cooper

Signature

EXPENSES ARE CERTIFIED AS BEING IN ACCORDANCE TO TOWN POLICIES AND INCURRED IN THE CONDUCT OF TOWN BUSINESS

Record No. 8

RECEIVED
APR 14 2015

TOWN OF COLLINGWOOD-EXPENSE REPORT

lame:____ John Brown

Department:____ CAO/Administration

urpose of Expense: _____ Business meeting expenses

ate From:_____

Date:	G/L Account Number	Expense Description	Amount Before Tax	HST	Tip	Total	Office use Only 01-000-0001-13700	01-000-0001-13750	Net Cost
						0.00	0.00	0.00	0.00
2/4/2015	01-100-1200-67700	business lunch	48.00	6.24	8.14	62.38	2.40	3.00	56.98
2/4/2015	01-100-1200-67700	parking	25.00			25.00	0.00	0.00	25.00
8/4/2015	01-100-1200-67700	business lunch	88.25	11.47	14.96	114.68	4.41	5.51	104.76
3/3/2015	01-100-1200-67700	business lunch	17.47	2.60	3.01	23.08	1.00	1.25	20.83
3/03/2015	01-100-1200-67700	business lunch	88.48	13.22	15.26	116.96	5.08	6.35	105.53
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
			267.20	33.53	41.37	342.10	12.90	16.09	313.11
			Less Advance:						
			Balance (to) from corp.			342.10			

ertified Correct by Employee/Member of Council: _____

pproved by Authorized Official: _____

EXPENSES ARE CERTIFIED AS BEING IN ACCORDANCE TO TOWN POLICIES AND INCURRED IN THE CONDUCT OF TOWN BUSINESS**

Record No. 9

TOWN OF COLLINGWOOD

RECEIVED
MAY - 4 2015

MILEAGE CLAIM

Name: John Brown

Department: CAO/Administration

FOR OFFICE USE ONLY

Date	G/L Account Number	Description	KM	TOTAL	01 000 0001 13700	01 000 0001 13750	
				0.54			
04/28/15	01-100-1200-67700	Collingwood to Waterloo	137.00	73.98	3.27	4.09	66.62
04/28/15	01-100-1200-67700	Waterloo to Burlington	56.00	30.24	1.34	1.67	27.23
04/28/15	01-100-1200-67700	Burlington to Collingwood	162.00	87.48	3.87	4.83	78.78
TOTALS			355.00	191.70	8.48	10.59	172.63

Date: May 1, 2015

Certified Correct by Employee / Member of Council:

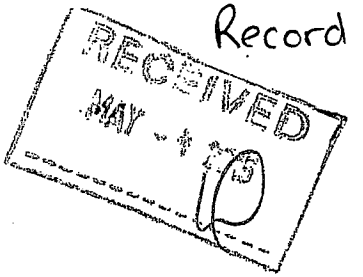
Signature

Approved by Authorized Official / Supervisor:

Signature

EXPENSES ARE CERTIFIED AS BEING IN ACCORDANCE TO TOWN POLICIES AND INCURRED IN THE CONDUCT OF TOWN BUSINESS

Record No. 10



TOWN OF COLLINGWOOD-EXPENSE REPORT

Name:____ John Brown **Department:**____ **CAO/Administration**

Purpose of Expense: _____ **Business meeting expenses**

Date From:_____

Date:	G/L Account Number	Expense Description	Amount Before Tax	HST	Tip	Total	Office use Only 01-000-0001-13700	01-000-0001-13750	Net Cost
						0.00	0.00	0.00	0.00
4/28/2015	01-100-1200-67700	business lunch	48.27	6.28	8.18	62.73	2.42	3.01	57.30
4/28/2015	01-100-1200-67700	parking	5.00			5.00	0.00	0.00	5.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
			53.27	6.28	8.18	67.73	2.42	3.01	62.30
			Less Advance:						
			Balance (to) from corp.			67.73			

Certified Correct by Employee/Member of Council_____

Approved by Authorized Official:_____ Sandra Cooper

****EXPENSES ARE CERTIFIED AS BEING IN ACCORDANCE TO TOWN POLICIES AND INCURRED IN THE CONDUCT OF TOWN BUSINESS****

Record No. 11

RECEIVED
MAY 27 2015

TOWN OF COLLINGWOOD-EXPENSE REPORT

lame:____ John Brown

Department:____ CAO/Administration

'urpose of Expense: _____ Business meeting expenses

)ate From:_____

Office use Only

Date:	G/L Account Number	Expense Description	Amount Before Tax	HST	Tip	Total	01-000-0001-13700	01-000-0001-13750	Net Cost
						0.00	0.00	0.00	0.00
12/5/2015	01-100-1200-67700	business lunch	16.23	2.11	2.75	21.09	0.81	1.01	19.27
12/5/2015	01-100-1200-67700	parking	6.25			6.25	0.00	0.00	6.25
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
			22.48	2.11	2.75	27.34	0.81	1.01	25.52
			Less Advance:						
			Balance (to) from corp.			27.34			

ertified Correct by Employee/Member of Council:_____

pproved by Authorized Official:_____

'EXPENSES ARE CERTIFIED AS BEING IN ACCORDANCE TO TOWN POLICIES AND INCURRED IN THE CONDUCT OF TOWN BUSINESS**

COPY

Record No. 12

TOWN OF COLLINGWOOD

RECEIVED
MAY 22 2015

MILEAGE CLAIM

Name: John Brown

Department: CAO/Administration

FOR OFFICE USE ONLY

Date	G/L Account Number	Description	KM	TOTAL	01 000 0001 13700	01 000 0001 13750	
				0.54			
12/05/15	01-100-1200-67700	Collingwood to Waterloo	348.00	187.92	8.32	10.38	169.23
TOTALS			348.00	187.92	8.32	10.38	169.23

Date: MAY 22, 2015

Certified Correct by Employee / Member of Council:

John Brown
Signature

Approved by Authorized Official / Supervisor:

Sandra Cooper
Signature

EXPENSES ARE CERTIFIED AS BEING IN ACCORDANCE TO TOWN POLICIES AND INCURRED IN THE CONDUCT OF TOWN BUSINESS

Record No. 13

TOWN OF COLLINGWOOD

MILEAGE CLAIM

RECEIVED JUN 26 2015

Name: John Brown

Department: CAO/Administration

FOR OFFICE USE ONLY

Date	G/L Account Number	Description	KM	TOTAL	01 000 0001 13700	01 000 0001 13750	
				~~0.54~~			
18/06/2015	01-100-1200-67700	Collingwood to Markham round trip	288.00	~~155.52~~	~~6.88~~	~~8.59~~	~~140.05~~
				158.40	7.01	8.75	142.64
TOTALS			288.00	~~155.52~~	~~6.88~~	~~8.59~~	~~140.05~~

Date: June 24, 2015

Certified Correct by Employee / Member of Council:

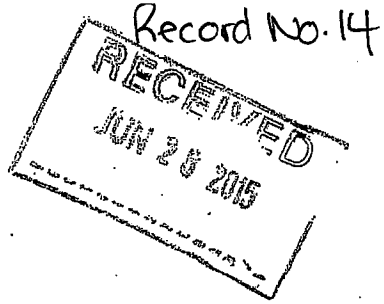
Sandra Cooper
Signature

Approved by Authorized Official / Supervisor:

Signature

EXPENSES ARE CERTIFIED AS BEING IN ACCORDANCE TO TOWN POLICIES AND INCURRED IN THE CONDUCT OF TOWN BUSINESS

Record No. 14



TOWN OF COLLINGWOOD-EXPENSE REPORT

Name: John Brown

Department: CAO/Administration

Purpose of Expense: Business meeting expenses

Date From:

Office use Only

Date:	G/L Account Number	Expense Description	Amount Before Tax	HST	Tip	Total	01-000-0001-13700	01-000-0001-13750	Net Cost
						0.00	0.00	0.00	0.00
18/06/2015	01-100-1200-67700	business lunch	70.35	9.15	11.93	91.43	3.52	4.39	83.52
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
			70.35	9.15	11.93	91.43	3.52	4.39	83.52
			Less Advance:						
			Balance (to) from corp.			91.43			

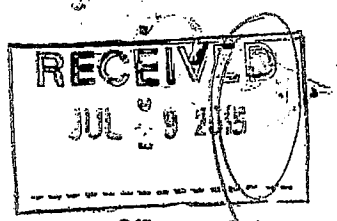
Certified Correct by Employee/Member of Council:

Approved by Authorized Official:

EXPENSES ARE CERTIFIED AS BEING IN ACCORDANCE TO TOWN POLICIES AND INCURRED IN THE CONDUCT OF TOWN BUSINESS

Record No. 15

TOWN OF COLLINGWOOD-EXPENSE REPORT



Office use Only

Name:____ John Brown

Department:____ CAO/Administration

Purpose of Expense: _____ Business meeting expenses

Date From:_____

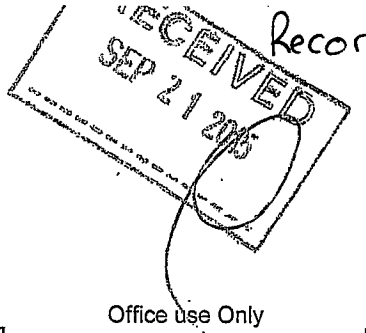
Date:	G/L Account Number	Expense Description	Amount Before Tax	HST	Tip	Total	01-000-0001-13700	01-000-0001-13750	Net Cost
						0.00	0.00	0.00	0.00
April 23/15	01-100-1200-67700	business lunch (w/ John Trude)	30.00	3.90	5.09	38.99	1.50	1.87	35.62
Jan 9/15	01-100-1200-67700	business lunch (w/ Joe Gardhouse)	30.76	4.00	5.21	39.97	1.54	1.92	36.51
Mar. 18/15	01-100-1200-67700	business lunch (w/ Dave Henderson)	41.34	6.19	7.13	54.66	2.38	2.97	49.31
May 7/15	01-100-1200-67700	business lunch (w/ Rick Crouch)	40.30	4.25	6.68	51.23	1.63	2.04	47.56
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
			142.40	18.34	24.11	184.85	7.05	8.80	168.99
			Less Advance:						
			Balance (to) from corp.			184.85			

Certified Correct by Employee/Member of Council: _____

Approved by Authorized Official: Mayor Leonard

EXPENSES ARE CERTIFIED AS BEING IN ACCORDANCE TO TOWN POLICIES AND INCURRED IN THE CONDUCT OF TOWN BUSINESS

Record. No. 116



TOWN OF COLLINGWOOD-EXPENSE REPORT

Name:____ John Brown **Department:**____ **CAO/Administration**

Purpose of Expense: _____ **Warden's Golf Tournament**

Date From:_____

Office use Only

Date:	G/L Account Number	Expense Description	Amount Before Tax	HST	Tip	Total	01-000-0001-13700	01-000-0001-13750	Net Cost
						0.00	0.00	0.00	0.00
Sept. 3/15	01-100-1200-67700	Warden's Golf tournament (refreshments)	30.33	3.94	3.43	37.70	1.52	1.89	34.29
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
			30.33	3.94	3.43	37.70	1.52	1.89	34.29
		Less Advance:							
		Balance (to) from corp.				37.70			

Certified Correct by Employee/Member of Council: _____

Approved by Authorized Official: _____

****EXPENSES ARE CERTIFIED AS BEING IN ACCORDANCE TO TOWN POLICIES AND INCURRED IN THE CONDUCT OF TOWN BUSINESS****

Record No. 17

RECEIVED
OCT - 5 2015

TOWN OF COLLINGWOOD

MILEAGE CLAIM - RBT

Name: John Brown

Department: Administration

FOR OFFICE USE

Date	G/L Account Number	Description	KM	TOTAL	01 000 0001 13700	01 000 0001 13750
				0.55		
29/09/2015	01-100-1200-67700	Collingwood/Toronto return (meeting with Mark Rc	302.00	166.10	7.35	9.17
TOTALS			302.00	166.10	7.35	9.17

Date: _____

Certified Correct by Employee / Member of Council:

John Brown

Signature

Approved by Authorized Official / Supervisor:

Sandra Cooper

Signature

EXPENSES ARE CERTIFIED AS BEING IN ACCORDANCE TO TOWN POLICIES AND INCURRED IN THE CONDUCT OF TOWN BUSINESS

TOWN OF COLLINGWOOD

E ONLY

149.58
149.58

Record No. 18

RECEIVED
OCT - 5 2015

TOWN OF COLLINGWOOD-EXPENSE REPORT

ame:____ John Brown

Department:____ CAO/Administration

urpose of Expense: _____ Warden's Golf Tournament

ate From:_____

Office use Only

Date:	G/L Account Number	Expense Description	Amount Before Tax	HST	Tip	Total	01-000-0001-13700	01-000-0001-13750	Net Cost
						0.00	0.00	0.00	0.00
9/9/2016	01-100-1200-67700	Warden's Golf Tournament registration	25.00			25.00	0.00	0.00	25.00
5/09/2016	01-100-1200-67700	Blue Mountain Foundation Golf Tournament	19.46	3.43	2.28	25.17	1.32	1.65	22.20
9/09/2016	01-100-1200-67700	Day parking (Toronto)	20.00			20.00	0.00	0.00	20.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
			64.46	3.43	2.28	70.17	1.32	1.65	67.20
			Less Advance:						
			Balance (to) from corp.			70.17			

ertified Correct by Employee/Member of Council:_____

pproved by Authorized Official:_____

EXPENSES ARE CERTIFIED AS BEING IN ACCORDANCE TO TOWN POLICIES AND INCURRED IN THE CONDUCT OF TOWN BUSINESS**

Record No. 19

RECEIVED NOV 17 2015

TOWN OF COLLINGWOOD-EXPENSE REPORT

ame:____ John Brown

Department:____ CAO/Administration

urpose of Expense: _____ Parking for business meeting

ate From:_____

Office use Only

Date:	G/L Account Number	Expense Description	Amount Before Tax	HST	Tip	Total	01-000-0001-13700	01-000-0001-13750	Net Cost
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
ov 12/15	01-100-1200-67700	Day parking (Toronto)	14.16	1.84		16.00	0.71	0.88	14.41
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
			14.16	1.84	0.00	16.00	0.71	0.88	14.41
			Less Advance:						
			Balance (to) from corp.			16.00			

ertified Correct by Employee/Member of Council:_____

pproved by Authorized Official:_____ Sandra Cooper

EXPENSES ARE CERTIFIED AS BEING IN ACCORDANCE TO TOWN POLICIES AND INCURRED IN THE CONDUCT OF TOWN BUSINESS**

Record No. 20

RECEIVED
NOV 17 2015

TOWN OF COLLINGWOOD

MILEAGE CLAIM - RBT

Name: John Brown

Department: Administration

FOR OFFICE USE

Date	G/L Account Number	Description	KM	TOTAL	01 000 0001 13700	01 000 0001 13750
				0.55		
Nov 3/15	01-100-1200-67700	Travel to Clearview return	40.00	22.00	0.97	1.21
Nov 12/15	01-100-1200-67700	Travel Collingwood Toronto return	270.00	148.50	6.57	8.20
TOTALS			310.00	170.50	7.54	9.42

Date: NOV 17/15

Certified Correct by Employee / Member of Council:

Signature

Approved by Authorized Official / Supervisor:

Signature

EXPENSES ARE CERTIFIED AS BEING IN ACCORDANCE TO TOWN POLICIES AND INCURRED IN THE CONDUCT OF TOWN BUSINESS

TOWN OF COLLINGWOOD

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19.81
133.73
153.54

14·41 +
153·54 +
167·95 =

0·00 ×

0·00 ×

Record No. 21

TOWN OF COLLINGWOOD

RECEIVED
JAN 12 2016

MILEAGE CLAIM - RBT

Name: John Brown

Department: Administration

FOR OFFICE USE

Date	G/L Account Number	Description	KM	TOTAL	01 000 0001 13700	01 000 0001 13750
				0.55		
Nov 27/15	01-100-1200-67700	Travel to Toronto return	330.00	181.50	8.03	10.02
Dec 04/15	01-100-1200-67700	Travel to Collingwood Airport return	18.00	9.90	0.44	0.55
Dec 14/15	01-100-1200-67700	Travel to Clearview return	40.00	22.00	0.97	1.21
Dec 16/15	01-100-1200-67700	Travel to Midhurst return	94.00	51.70	2.29	2.85
TOTALS			482.00	265.10	11.73	14.64

Date: JAN 11, 2016

Certified Correct by Employee / Member of Council:

Signature

Approved by Authorized Official / Supervisor:

Signature

EXPENSES ARE CERTIFIED AS BEING IN ACCORDANCE TO TOWN POLICIES AND INCURRED IN THE CONDUCT OF TOWN BUSINESS

TOWN OF COLLINGWOOD

E ONLY

163.45
8.92
19.81
46.56
238.73